



Public Health
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BOARD OF HEALTH MEETING MINUTES

Weichsel Municipal Center

October 4, 2018

Call to order at 5:00 pm.

Present: Board Members – John Barry, Robert Lee, Joseph Marino, Kelly Morrissey, Charlotte Politis, Mark Sciota, Stephanie Urillo; Staff - Shane Lockwood

Public Comments: None.

Approval of Minutes: Motion was made by Dr. Urillo and seconded by Mr. Marino to approve the minutes from the June 21, 2018, meeting. Motion carried with one abstention.

Comments by the Chair.

Regarding the selection of Officers, Mr. Barry moved that a committee be formed to nominate officers. Committee will include Mr. Lee, Dr. Urillo, and Ms. Morrissey. Motion was seconded by Mr. Sciota and carried.

Report by the Director of Health.

Financial Update: Mr. Lockwood reported there will be no reduction in State grants this year. The State per capita grant funds are due to be received next week. Fees collected are as expected for the first quarter.

Program Update:

Apple Harvest. The sanitarians did a great job opening up booths and inspecting last weekend. Mr. Sciota commended the staff for the professional manner in which they handled the closing down of a booth where “sickness was waiting to happen.” Sanitarians will be inspecting again this coming weekend.

Discussed the change of ownership and proper management of Eddie’s Sombrero.

West Nile Virus. It was a bad year throughout the State, with the majority of illness reported in the elderly. The Connecticut Agricultural Experiment Station collects mosquitos from trapping stations in Southington every two weeks, and tests for types of mosquitos and diseases.

Community Health Assessment. Hartford HealthCare results have led to the targeting of heart disease, access to care, and opioids. Their next step will be the Community Health Improvement Plan. Data provided was gathered by regions. Mr. Lockwood is waiting for town-specific information.

Regionalization. Mr. Lockwood reported he met with the Commissioner of Health, and there is no regionalization legislation proposed for this year. Part-time health departments were evaluated on the 10 Essential Services and given results and recommendations. Middlefield was directed to us based on their recommendation. Full-time health departments will be evaluated next.

New Sanitarian. A new sanitarian, Mike Hughes, was hired and will start work October 15. Mr. Lee asked Mr. Lockwood to describe his hiring process. Mr. Barry suggested setting a salary range for each job category. Discussion followed. The Board asked Mr. Lockwood to present them with job descriptions and proposed salary ranges.

Middlefield: Mr. Lockwood and Mr. Marino presented District information at a meeting in Middlefield a month ago, where the attendees unanimously voted in favor of joining our District. Middlefield has applied to the State for funding, \$5,000 of which will come directly to the District. They will have one voting member, the first selectman, on the Board. Mr. Sciota moved that Middlefield join the District effective January 1, 2019, with the stipulations that they continue to pay in over a period of three years, they cannot leave the District during those three years, and it will take two towns to agree to another town joining the District. Motion was seconded by Mr. Marino. There being no further discussion and with Mr. Barry in opposition, the motion carried. Mr. Sciota moved that Mr. Lockwood continue as Middlefield's Acting Director until January 2, 2019. Ms. Morrissey seconded and the motion carried.

Dr. Urillo moved to go into Executive Session at 5:58 pm. Motion seconded by Mr. Sciota and carried.

At 6:24 pm Dr. Urillo moved to leave Executive Session. Motion was seconded by Mr. Sciota and carried.

A motion to adjourn was made by Mr. Sciota and seconded by Ms. Morrissey at 6:24 pm. Motion carried.

Respectfully submitted,

Leana Gleicher