



Public Health
Prevent. Promote. Protect.

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BOARD OF HEALTH MEETING MINUTES

Plainville Municipal Center

December 7, 2017

Call to order at 4:31 pm.

Present: Board Members – John Barry, Robert Lee, Joseph Marino, Kelly Morrissey, Charlotte Politis, Mark Sciota, Stephanie Urillo; Staff - Shane Lockwood

Approval of Minutes: Motion was made by Dr. Urillo and seconded by Mr. Marino to approve the minutes from the September 28, 2017, meeting. Motion carried, with two abstentions.

Comments by the Chair.

Ms. Politis attended the FDA Food Code presentation the Sanitarians led this week and stated they did a wonderful job.

Regionalization: Ms. Politis and Mr. Lockwood attended a meeting with the Middlefield First Selectman and their sanitarian regarding their request to join our District. The State recommended they contact us. Their town currently serves about 20 restaurants and 15-18 septic systems, and to sign any orders they have a retired doctor as Director. Discussion followed. Mr. Barry moved that an Exploratory Committee be formed. Motion was seconded by Dr. Urillo and carried. Mr. Lee, Dr. Urillo, and Mr. Sciota volunteered to serve on the committee. The First Selectman asked Mr. Lockwood to serve as Acting Health Director beginning January 1, 2018. Following discussion, a motion was made by Mr. Barry and seconded by Mr. Sciota to approve Mr. Lockwood serving as Acting Director for Middlefield. Motion carried.

Mr. Barry questioned what constitutes an overload for the AMR ambulances in Southington.

Report by the Director of Health.

Financial Update: Mr. Lockwood stated that finances for this first half of the fiscal year are in good shape, with no major financial issues. The audit will be done in the next couple of weeks.

Program Update: The State has mandated the use of the FDA Food Code. Starting July 1, 2018, we will no longer be following the State code. The Sanitarians have begun learning the new code and will have to complete 90 hours of training. The State is still working on their hybrid portion of the code. Mr. Lockwood stated the Sanitarians held two classes this week for 70 food service operators, introducing them to the changes, and did a great job. More classes will be held over the next six months. The foodservice database which the District uses, FileMaker, will also have to be updated. Ten towns who use FileMaker are working together to get the updates, to minimize the cost.

New Business.

2018 per capita: Following discussion, Dr. Urillo moved to maintain the per capita at \$6.75, seconded by Ms. Morrissey. Motion carried.

2018 meeting dates: A motion to accept the meeting dates of March 15, June 14, September 13, and December 13 was brought by Mr. Barry. Dr. Urillo seconded the motion and motion was carried.

CT MERS: Four staff members participate in the MERS retirement program, and two staff members participate in a different plan. Mr. Sciota explained that State law requires that all employees be in the same program. Discussion followed. Mr. Lockwood will contact the MERS administrator to see what is involved to get the two employees retroactively into MERS. An attorney will be consulted.

A motion to adjourn to Executive Session was made by Dr. Urillo at 5:45 pm and seconded by Mr. Marino. Motion carried.

Mr. Sciota made a motion to leave Executive Session at 6:10 pm, which was seconded by Ms. Politis. Motion passed.

At 6:10 pm a motion was made to adjourn by Mr. Marino and seconded by Ms. Politis. Motion carried.

Respectfully submitted,

Leana L. Gleicher