



PLAINVILLE-SOUTHINGTON REGIONAL HEALTH DISTRICT

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SHANE LOCKWOOD, M.P.H., R.S., DIRECTOR OF HEALTH



BOARD OF HEALTH MEETING MINUTES - Amended **Southington Youth Services Conference Room** **September 28, 2017**

Call to order at 5:32 pm.

Present: Board Members – John Barry, Garry Brumback, Robert Lee, Joseph Marino, Judith Miceli, Charlotte Politis, Stephanie Urillo; Staff - Shane Lockwood

Approval of Minutes: Motion was made by Dr. Urillo and seconded to approve the minutes from the June 8, 2017, meeting. Motion carried.

Comments by the Chair.

Ms. Politis opened discussion regarding per capita second quarter billing. A motion was brought forward by Dr. Urillo to delay the billing until such time the State budget is in place, or January 1, 2018. Motion was seconded and carried.

Ms. Politis acknowledged Mr. Brumback for all the work he has done on this Board. Mr. Brumback thanked the Board for the opportunity to serve.

The evaluation process for the Director of Health was discussed. It was moved by Dr. Urillo that the yearly evaluation of the Health Director take place in executive session during the fourth quarter Board meeting. Motion seconded and carried.

The time period of the Health Director's contract was discussed. A copy of the contract will be sent to the Board members, and discussion of an open-ended contract will take place at the next Board meeting (December).

Report by the Director of Health.

Financial Update: The fully-funded per capita amount (\$1.85) from the State has already been received. Grants have not been impacted by the State budget crisis at this time. The District ended this fiscal year with approximately \$370,000 in reserve. Three new vehicles were purchased for sanitarian use.

Program Update:

Flu clinics have been scheduled and notices distributed to the towns. The CERT team members will be assisting. Medical Advisor Dr. Zebrowski was thanked for running the clinics. Discussion followed regarding marketing the flu vaccines to unserved populations.

Mr. Lockwood discussed the CADH Opioid Subcommittee and the upcoming opioid symposium being held next week for health directors, with the aim of educating and raising awareness. Adding opioid overdose to the reportable disease list was discussed.

Southington Apple Harvest will be starting tomorrow and the sanitarians will be present each weekend. Plainville Pumpkin Fest will be on October 21.

A men's walk is scheduled on the trail for this Saturday at 8:00 am, led by Health Educator Sue Jacozzi with discussions on what the Health District does.

The State legislature passed the usage of the FDA Food Code, which involves a whole new way of inspecting food service establishments.

The Capital Region Council of Governments will now act as the fiduciary party for the Public Health Emergency Preparedness contract grant.

New Business:

Selection of officers: Dr. Urillo moved to select Charlotte Politis as President and Joseph Marino as Vice President. Motion seconded and carried.

A motion to adjourn was made by Mr. Marino at 6:15 pm. Motion was seconded and carried.

Respectfully submitted,

Leana Gleicher