



PLAINVILLE-SOUTHINGTON REGIONAL HEALTH DISTRICT

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SHANE LOCKWOOD, M.P.H., R.S., DIRECTOR OF HEALTH



BOARD OF HEALTH MEETING MINUTES

John Weichsel Municipal Center

June 21, 2018

Call to order at 5:00 pm

Present: Board Members: Kelly Morrissey, Charlotte Politis, Mark Sciota, Stephanie Urillo; John Barry; Staff – Shane Lockwood
Absent: Robert Lee, Joseph Marino

II. Approval of Minutes: Motion was made by Ms. Morrissey and seconded by Mr. Sciota to approve the minutes from the March 15, 2018 meeting and May 9, 2018 meeting as presented. Motion carried on a majority voice vote with one abstention by Mr. Barry.

III. Comments by the Chair
None this evening.

Mr. Sciota made a motion to add under Old Business: Contract of Executive Director. Ms. Morrissey seconded. Motion passed unanimously on a voice vote.

IV. Report by Director of Health

A. Financial Update

Mr. Lockwood advised we should end the year at right around \$350,000 in reserve. In the past year we have purchased three vehicles and also had some payments for two employees into the MERS System. Looking ahead for next year, I haven't heard of any reductions to any of our grants. The per capita should come in at \$1.71 from the state, which is a reduction from this year but goes back to the same level we had two years ago.

When we started the Middlefield process, Mr. Lockwood asked the state if there was any money for regionalization. They've been trying to find some and they think they have some from the CDC that they could give to the district and to the Town of Middlefield for regionalization. We might be getting some additional funds from the state.

Financially for next year, all the state funding and our fees are in line, so there is a positive outlook for that.

B. Program Update

Mr. Lockwood said the FDA Food Code implementation is still in process. It was supposed to go into effect July 1st of this year. The state has changed that to January 1st of next year.

This time of the year is typically when we start ramping up our mosquito programs and tick programs for public notification. The policy is in place that if we get any complaints regarding stagnant water, typically with a neighbor's pool, our sanitarians have to respond to that complaint that day, within 24 hours.

Mr. Barry reported the retention pond/catch basin in front of Dollar General is filled with water. Very odd. It hasn't rained in a week. Mr. Lockwood will check with engineering the next day.

As for ticks, we've been seeing a lot of deer ticks and sending a lot out to the agricultural experiment station. Anybody who finds a tick on them, put it in a baggy, bring it to us and we'll send it to the CT Agricultural Station in New Haven. In three to four weeks we get a result as to whether or not it can cause Lyme disease.

V. Old Business

A. Middlefield

Mr. Lockwood explained there might be funding available from the State for regionalization.

The state sent me a letter this week that outlined the actions to be taken by Middlefield to join the district. On Page 2 it lists actions to be taken by the district.

They advised if the money is available, it won't be available until September or October. If we have Middlefield join before then, we're not eligible for the funding.

Discussion of the amounts referenced, costs, staff, et cetera.

Mr. Barry questioned the financial benefit to Southington. Mr. Sciota explained the reason we chose to do this is the state may go up in its population for a region. This puts us over that magic number. Mr. Lockwood said right now districts only get the per capita funding if they have three towns or over 50,000 people. If they bump up the 50,000, we would be in trouble. Having the third town protects us a lot.

Ms. Morrissey made a motion to extend our Director's services to Middlefield, to be reviewed at our next meeting on September 13, 2018. Mr. Sciota seconded. Motion passed unanimously on a voice vote.

B. Contract

Mr. Sciota reported he and Town Manager Lee spoke. Mr. Sciota wanted to take a back seat on the contract. Mr. Lee spoke with Shane and the recommendation is to give the same salary increase as the rank and file. You also voted to put Shane into MERS, to his benefit. Mr. Lee felt he deserved a higher raise, but he recommends the three-year contract. Each year we would recommend to the board a raise. From July 1st, 2018 to June 30th, 2019 it would be a 2.2% raise. Nothing else changed in the contract except for the retirement.

Mr. Barry made a motion to approve the contract for three years. Ms. Morrissey seconded. Motion passed unanimously on a voice vote.

VI. New Business

A. Bylaw Revisions

Mr. Lockwood introduced the bylaws. Following discussion, it was agreed to continue reviewing at the September meeting.

Mr. Sciota made a motion to go into Executive Session regarding contractual matters. Dr. Urillo seconded. Motion passed unanimously on a voice vote.

No motions or votes taken.

Mr. Sciota made a motion to adjourn from Executive Session at 5:30 p.m. Dr. Urillo seconded. Motion passed unanimously on a voice vote.

Mr. Barry made a motion to table the bylaws. Mr. Sciota seconded. Motion passed unanimously on a voice vote.

VII. Next meeting: September 13, 2018 at 5:00 pm

VIII. Adjournment

Dr. Urillo made a motion to adjourn. Ms. Morrissey seconded. Motion passed unanimously on a voice vote. (Whereupon, the meeting was adjourned at 5:35 pm.)

Respectfully submitted,

Linda Gianoni
Stenographer